

Evergreen Community Charter School Board of Directors

Minutes July 23, 2015

Attendance: Joanne Storer, Frank Lopez, Danielle Perez, Kathleen Sandt

Absent: Mary Ann Lewis, Chris Kinsley, and Tijuana Summers

Advisory: Jill Shoemith, Nancy Lewis

The meeting was called to order by President Joanne Storer at 7:05pm, followed by the Pledge of Allegiance. Motion was made by Danielle, second by Frank to approve the minutes from the June 2015 meeting. Motion passed 4-0.

Director's Report

Jill reported that the Charter Annual Report was almost complete and reviewed several points. The General Fund Budget was also submitted. The independent audit will begin during the next several weeks and will be conducted once again by Riley and Company, Inc.

Repairs this summer will focus on replacing hot water units, painting, replacing door closing mechanisms, running new internet cables, locker repair, and audio/visual wiring.

Ads were placed in the Pocono Record, East Stroudsburg University, Northampton Community College, and Marywood University for our staffing needs. We will be interviewing candidates for a part-time physics teacher and a full-time math teacher.

This year the Grant money was spent on textbooks, computers, laptops, printers, tv's and classroom furniture. We should find out in September if we are in line for another REAP Grant.

The parents of two Evergreen students have donated equipment to upgrade the lights and sound in the theater. In addition to student use, the theater is often utilized by other nonprofit organizations in the community.

Water Testing Results have come back and our water is fine! Wrap up meeting with DEP representative scheduled for August.

Instructional Reports

Based on student interest, Personal Finance is a proposed single semester elective for the senior class this year. This course will include banking skills, financial aid, budgeting, and independent living.

Items for Discussion and Possible Resolution

Joanne introduced Kathleen Sandt as a nominee for the seventh Board position. Following graduation this year, we realized that we did not have a current Evergreen parent serving on the Board. Kathleen described her relationship with Evergreen over the past 10 years as educational coordinator for the Delaware National Parks Service. Her daughter, Calla is attending Evergreen for her second year and is in grade 7. In addition to her enthusiasm and commitment to Evergreen, Kathleen offers her expertise in grant writing. Frank made a motion to elect Kathleen to a four year term. Danielle seconded the motion and all approved. (4-0)

Health Insurance premiums have risen 19%. The Insurance committee has reconvened and will research alternatives.

Business and Financial Affairs

Approval of payments to vendors via the June 2015 Check Register: Question regarding repeating deposits... Nancy will check with the accountant and report back next month. Motion to approve (contingent upon Nancy's report) by Danielle, Second by Frank; approved 4-0.

Approval of current Financial Statements to be provided to PMSD, including Profit & Loss and the Balance Sheets as of June 30, 2015: Motion by Joanne, Second by Danielle; approved 4-0.

Approval of Grant Expenses for June 2015: Motion to approve by Joanne, Second by Frank; approved 4-0.

Note: Next year have all grant expenditures in by the end of May, so the bills are received and paid prior to the end of the fiscal year.

Adjournment: Motion by Danielle, Second by Danielle; approved 4-0. Meeting adjourned at 8:05pm.

*The next Board of Directors meeting will be held on **Thursday, August 27, 2015 at 7 PM.***